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Principal: Ms Caroline Derbyshire, MA

**REQUIRED FOR 1 SEPTEMBER 2012
SUBJECT PROGRAMME LEADER FOR ENGINEERING
TLR2c (£2,535)**

THE COLLEGE

At Linton Village College everyone is a learner and every learner matters.

Our mission is to be a world class centre of learning and so we aim:

- to be a vibrant learning community which embraces change and is at the vanguard of innovation in education
- to provide outstanding teaching and learning, a personalised curriculum and superb learning environment
- to sustain outstanding levels of achievement at all key stages
- to equip our learners with the skills, attributes and values they need as 21st century global citizens
- to collaborate with community partners to foster social cohesion and to ensure that our community prospers
- to nurture exceptional leadership at all levels in the organisation.

Linton Village College is a specialist Academy, serving the villages of this part of South Cambridgeshire. In addition to the provision of education for 11 - 16 year olds, the College, an extended school, also provides for the learning, sporting and leisure needs of people in the area through our Community Education programme and Sports Centre. The College was

redesignated as a Business and Enterprise Specialist School in 2008. The College has recently been awarded Applied Learning as its second specialism.

The College has an excellent reputation and is oversubscribed. The judgement of Ofsted in November 2007 was "Linton Village College is an outstanding school in which students prosper". This judgement was upheld in the 2011 Ofsted interim review.

In terms of examination results, the College is marked by outstanding achievement: 87% of students gained grades A* - C at GCSE in 2011 and our value added figures demonstrate excellent student progress. Standards at KS3 are also an area of strength for the school and results place us as the very best in Cambridgeshire. Over 80% of students progress to further education, mainly in Cambridge.

In addition, the College has a strong tradition of music, drama and art with highly acclaimed performances and exhibitions each year.

We are an outward looking organisation and we therefore have developed links with schools in France, Mozambique and South Africa. A French exchange takes place every year and several two-way visits with South Africa have taken place. We believe that travel and breadth of experience are valuable for all our young people and there are frequent opportunities to visit museums, art galleries and theatres in Cambridge and further afield as well as a range of residential outdoor education opportunities throughout the country. We have gained the 'International Schools Award', in recognition of our work and commitment to developing students who are effective global citizens.

The College works with the Faculty of Education at Cambridge University and the Comberton/Saffron Walden EBITT partnership in the training of student teachers. This is recognition of our success and keeps us in touch with the world of higher education and initial teacher training.

The management structure is open and collegiate with the Principal having overall responsibility for the whole Community College and Sports Centre while working closely with the Deputy Principal, Assistant Principals and Heads of Faculty.

At around 830 students the College is large enough to provide a very broad and well equipped curriculum, yet small enough to allow all students and their families to feel known and part of a caring organisation where individuals matter. Students at the College have a reputation for exceptionally good behaviour and a warm and friendly manner.

JOB DESCRIPTION

SUBJECT PROGRAMME LEADER: ENGINEERING

TLR2c

Purpose:

- a) To be accountable for the highest standards of student achievement in Engineering, to monitor and evaluate student achievement in Engineering and setting targets for improvement.
- b) To lead, develop and enhance the teaching practice of all teachers in Engineering and evaluate the quality of teaching and securing and sustaining effective teaching in the subject.
- c) To develop and implement subject policies, plans, targets and practices within the context of the College's aims, policies and strategic direction
- d) To line-manage teaching staff and deploy teaching and support staff within Engineering.

Main Duties

- a)
Set high standards of teaching and learning in Engineering
Promote an ethos that is conducive to learning and take action to ensure that students conform to the College's Code of Conduct
Provide clear targets and direction for Engineering and for individual students
Ensure that assessment and reporting practice conforms to national and college requirements
Promote appropriate opportunities for the enrichment of students' experiences in Engineering
Communicate with parents on issues of achievement and behaviour in Engineering
- b)
Promote and develop excellence in teaching and learning and in the practice of behaviour management, academic mentoring and the teaching of study skills.
Monitor the quality of teaching in Engineering
Ensure the efficient delivery of the National Curriculum and other courses at KS3 / 4
Curriculum development
Ensure that appropriate professional development is planned, delivered and evaluated according to identified needs in relation to Engineering
Ensure the effective induction of new colleagues, both teaching and non-teaching into faculty practices
- c)
Ensure that all staff, specialist or non-specialist feel valued as teachers of Engineering
Ensure that Engineering is managed efficiently

Assist the Head of Faculty and SLT in recruitment and deployment of staff
Assist, as required in performance management appraisals
Ensure that Engineering resources are well maintained and efficiently deployed
Ensure that school administrative procedures are understood and followed

d)

To coordinate curriculum based work related learning opportunities for all faculty subjects
To lead and promote STEM activities across the College
To be accountable to the BTEC coordinator
To be the Lead independent verifier for BTEC Engineering

All TLR holders are responsible for the following within their subject area which the Head of Faculty will lead and co-ordinate:

- Timetabling
- Curriculum development
- Schemes of Work
- Performance Management
- Exams administration
- Continuing Professional Development
- Training
- Personalised Learning
- Resources (human and other)
- Assessment for Learning
- Primary liaison
- Health and Safety including risk assessments

PERSON SPECIFICATION

Criteria	Essential or Desirable
Qualifications	
Qualified Teacher Status	E
Degree or equivalent in area of subject responsibility	E
Accredited or certificated further CPD or training	D
Higher Degree	D
Experience	
Experience of working with children	E
Experience of working in a school or college environment	E
The ability to teach a second subject such as ICT, maths, science or technology would be an advantage.	D
Knowledge, skills and abilities	
Ability to teach engineering in Key Stages 3 and 4	E
Experience of BTEC and GCSE programmes	D
Well-developed organisational skills	E
Confident and effective user of ICT	E
Ability to maintain confidentiality of staff/student information	E
A willingness to undertake training.	E
Personal Qualities	
Suitability to work with children and young people	E
Be a positive role model and able to inspire others.	E
Able to lead and manage other colleagues and work as a team.	E
Self-motivated and ability to work on own initiative.	E
Have excellent communication and interpersonal skills.	E
Desire to learn and take on new challenges.	E
Be committed to continuous professional development.	E
All employees of Linton Village College share responsibility for the welfare of students in our care and for child protection.	E

6. RECRUITMENT INCENTIVES

- All teachers at Linton Village College receive a laptop or tablet for work and registration purposes.
- Free membership of the College's Fitness Suite.
- Affordable housing to rent or buy may be available. Further details are available on request.
- Childcare voucher benefits scheme.

7. THE ROLE OF THE FORM TUTOR

The successful candidate will be required to take on the role of form tutor.

The form tutor fulfils a key function in the structure of Linton Village College. He or she is the first point of contact between the College and students and as such carries a high degree of responsibility for inculcating and maintaining the standards, attitudes and expectations of the College. It is essential therefore, that tutor time is seen as a significant, ordered and high profile experience where statutory requirements are met, the appropriate tone for the working day is established and messages are conveyed. These requirements should not in any way conflict with the need to establish appropriate working relationships between tutors and students and the open dialogue that these imply. A detailed specification for this role is available.

8. APPLICATIONS

We welcome applications from experienced teachers of engineering who have the ambition to join an excellent Faculty in a high achieving school.

The College is committed to safeguarding and promoting the welfare of children and young people. Appointments will be subject to CRB clearance and satisfactory references. Only applications submitted on the College's application form will be considered.

We welcome applications regardless of age, gender, ethnicity or religion.

Completed applications should be returned to Elaine Clayton at the College by 12 noon on Tuesday 6 February 2012.

Caroline Derbyshire
Principal
January 2012